



## Report of the Section 151 Officer

Pension Fund Committee - 17 November 2021

### Pension Admin Update

<b>Purpose:</b>	In accordance with statute, to update Applicable Administering Authority Discretions Policy and Pensions Administration Policy
<b>Consultation:</b>	Legal, and Finance
<b>Recommendation(s):</b>	It is recommended that the Pension Fund Committee:
1) Approves:	<ul style="list-style-type: none"><li>• Administrating Authority Discretions Policy</li><li>• The Pensions Administration Strategy</li></ul>
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<b>Finance Officer:</b>	Jeff Dong
<b>Legal Officer:</b>	Stephanie Williams
<b>Access to Services Officer:</b>	N/A

#### 1. Introduction

- 1.1 An Administration Authority has the right to implement a number of discretions in line with LGPS Regulations. The Administration Authority is required to disclose its policy in respect of the discretions available to it.
- 1.2 The objective of An Administration Strategy is to formulate administrative arrangements between the City and County of Swansea Pension Fund and its participating employers to ensure that a high quality service is provided to meet the needs of a diverse membership. The aim is to ensure that each employer is fully aware of its roles and responsibilities and that the flow of data is enhanced by endorsing a clear means of communication as outlined in LGPS provisions in order to provide a cost effective and high quality pension administration service delivered through efficient/effective working practices. It is good practice to update the strategy periodically.

## **2. Administration Authority Discretion Policy and Pension Administration Strategy**

2.1 It is recommended that:

- The Administration Authority Discretion Policy
- Pension Administration Strategy

attached at Appendix 1 is approved by the Pension Fund Committee.

## **3. Legal Implications**

3.1 It is recognised that Section 91 of the Pensions Act 1995, prohibits overpayments on death of a member being automatically recouped from a beneficiary. An overpayment is the debt of the member, so it passes onto the member's estate. It may be recouped from a benefit due to a beneficiary where the beneficiary agrees to this.

## **4. Financial Implications**

4.1 There are no direct financial implications arising from this report.

## **5. Equality Impact Assessment Implications**

5.1 There are no equality implications arising from this report

**Background Papers:** None

### **Appendices:**

Appendix 1

- Administering Authority Discretions Policy
- Pension Administration Strategy